



STATE OF TENNESSEE  
DEPARTMENT OF GENERAL SERVICES, CENTRAL PROCUREMENT OFFICE

**REQUEST FOR PROPOSALS # 32110-18110  
AMENDMENT # 7  
FOR STATEWIDE MULTIFUNCTION DEVICES,  
SCANNERS & SERVICES**

**DATE:** January 8, 2019

**RFP # 32110-18110 IS AMENDED AS FOLLOWS:**

1. **This RFP Schedule of Events updates and confirms scheduled RFP dates.** Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		September 20, 2018
2. Disability Accommodation Request Deadline	2:00 p.m.	September 25, 2018
3. Pre-response Conference	10:00 a.m.	September 27, 2018
4. Notice of Intent to Respond Deadline	2:00 p.m.	September 28, 2018
5. Written "Questions & Comments" Deadline	2:00 p.m.	October 3, 2018
6. State Response to Written "Questions & Comments"		November 2, 2018
7. Round 2: Written "Questions & Comments" Deadline	2:00 p.m.	November 7, 2018
8. Round 2: State Response to Written "Questions & Comments"		December 5, 2018
9. White Papers Submission Deadline	2:00 p.m.	December 12, 2018
10. Response Deadline	2:00 p.m.	January 17, 2019
11. State Completion of Technical Response Evaluations		February 7, 2019
12. State Schedules Respondent Oral Presentation		February 8, 2019
13. Respondent Oral Presentation		February 19 - 20, 2019
14. State Opening & Scoring of Cost Proposals	2:00 p.m.	February 21, 2019
15. Negotiations (Optional)		February 21 – March 7, 2019

16. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	March 11, 2019
17. End of Open File Period		March 21, 2019
18. State sends contract to Contractor for signature		March 22, 2019
19. Contractor Signature Deadline	2:00 p.m.	March 26, 2019

**2. Delete Pro Forma section A.2.a.1. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):**

**a. Category I - MFDs**

1. The Contractor must provide an MFD for each of the segments below. These segments are categorized by a minimum page per minute (ppm) and paper size capacity.
  - a. B&W I – 20 ppm, A4 Capacity
  - b. B&W II – 30 ppm, A4 Capacity
  - c. B&W III – 40 ppm, A4 Capacity
  - d. B&W IV – 55 ppm, A4 Capacity
  - e. B&W V – 65 ppm, A3 and A4 Capacity
  - f. Color I – 20 ppm, A4 Capacity
  - g. Color II – 30 ppm, A4 Capacity
  - h. Color III – 40 ppm, A4 Capacity
  - i. Color IV – 55 ppm, A3 and A4 Capacity

**3. Delete Pro Forma section A.2.a.3. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):**

3. Required Options
  - a. Staple finisher options on B&W IV, B&W V, and Color IV
  - b. Fax Board with Fax Forwarding
  - c. Additional Output Tray
  - d. Additional Input Tray
  - e. ID Card Scanner / Badge Authentication for pull printing (e.g., “FollowMe” printing) capability
  - f. Tracking software to accompany pull printing and collect and query real time data on individuals’ printing history
  - g. Post Script
  - h. Optical Character Recognition (“OCR”)
  - i. Data Encryption
  - j. 3-Hole Punch on B&W IV, B&W V, and Color IV
  - k. Automatic refill of toner cartridges
  - l. Software add-on to improve the workflow described in Attachment D to the Contract. – Workflow Description

**4. Delete Attachment 6.3 Cost Proposal, Release #3 in its entirety and replace it with Attachment 6.3 Cost Proposal, Release #4, attached to this amendment. (any sentence or paragraph containing revised or new text is highlighted):**

**5. Delete Attachment C – Payment Methodology, Release #3 in its entirety and replace it with Attachment C – Payment Methodology, Release #4, attached to this amendment. (any sentence or paragraph containing revised or new text is highlighted):**

6. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.